

**January 3, 2017**

The meeting of Mount Pleasant Borough Council was called to order by President Caruso 7:04pm in Council Chambers at 1 Etze Avenue, Mount Pleasant, PA 15666. The Pledge of Allegiance was said and President Caruso asked for a moment of silence for our deployed troops.

President Caruso called for nominations to fill the Third Ward Council Seat vacated by Paul Wagner Jr. Councilwoman Stevenson nominated Mr. Fred McCloy. Nomination seconded by Councilwoman Ruszkowski. Mr. Fred McCloy was appointed unanimously to fill the vacant Third Ward Council Seat.

Mayor Lucia swore in Fred McCloy as Third Ward Councilman. Councilman McCloy’s term will expire 12/31/2017.

President Caruso asked Borough Manager Landy to take roll call. Councilpersons present included Bailey, Barnes, Cholock, McCloy, Pritts, Rogacki and Ruszkowski and Stevenson. Mayor Lucia and Solicitor Liptak were present. President Caruso stated that a quorum is present.

A motion was made by Councilwoman Ruszkowski to approve the minutes of December 21, 2016 since Council has been provided with a copy. Motion seconded by Councilman Pritts. Motion carried 9-0.

**Public Comment:** None

**Speakers:**

Mr. Dale Walker, Treasurer, Mount Pleasant Business District Authority spoke to Council regarding the BDA’s 2017 Budget and liability insurance coverage. Mr. Walker said that Council has always approved the budget, it is advertised, in 30 days a public meeting is held and then then taxes are assessed. Mr. Walker said that the BDA was formed under the “Municipal Authorities Act of 1945 which states that “an assessment or charge cannot be made unless an Authority submits a plan for business improvements and administrative services together with estimated costs and proposed method of assessments to the Municipality”. “The Municipality approves the plan, estimated cost and proposed method of assessments”.

Solicitor Liptak said that she spoke to a representative from the PSAB and was told that unless the Borough has some sort of hold over the BDA’s finances Council is not required to approve the BDA Budget. The ordinance says that the BDA should present a yearly plan to Council, it does not state that Council must approve their budget. Solicitor Liptak said that the Borough is not obligated to provide liability insurance to the BDA, but can keep them on the policy providing that the BDA reimburses the Borough for the cost.

President Caruso said that Council will discuss the issue of liability insurance for the Mount Pleasant Business District Authority and will inform the BDA of their decision.

**Mayor’s Report:**

Mayor Lucia read the following Code Enforcement Officer’s Report for the month of December 2016:

Dangerous Condition	1 issued/ 1 resolved
Abandoned Vehicle	1 issued/ 1 resolved
Rubbish	1 issued/ 1 resolved
Door Tags	5 issued
Animal Waste Unkempt	1 issued/ 1 resolved
Trash on Porch	2 issued/ 2 resolved
Vehicles Parked on Sidewalks	2 issued/ 2 resolved
Flat Tire	1 issued/ 1 resolved

Mayor Lucia said that the Code Enforcement Officer will be issuing violation notices to properties if snow is not removed from the sidewalks within 24 hours of a snow event.

Mayor Lucia said that the Mount Pleasant Police Department reports a rash of vehicle break-ins and stolen vehicles during the holiday season. Two juveniles and two adults were apprehended and some of the vehicles were recovered.

Mayor Lucia said that he is looking into street lighting on the 400 block of Smithfield Street. Right now there is only one street light for the entire block.

**Solicitor's Report:**

Solicitor Liptak said that Borough Manager Landy has provided her with a survey of the Karfelt property that needs to be attached to the amendment. The Solicitor for the Borough Zoning Appeals Board will have to review the survey before passing the amendment.

**Tax Collector's Report:**

Tax Collector Carol Yancosky read the following report for the month of December 2017:

Property Taxes	\$7,504.12
Supplemental Taxes	\$ 9.75
Per Capita Taxes	\$ 412.50
Total Collected	\$7,926.37

Tax Collector Yancosky reminded tax payers that her office is done collecting 2016 property taxes.

**President's Report:**

A motion was made by Councilman Pritts to sign a two-year agreement with Regola Consulting LLC at a cost of \$750.00 per month. Motion seconded by Councilwoman Bailey. Motion carried 9-0.

**Borough Manager's Report:**

Borough Manager Landy reported that all of the bills for 2016 were paid before the end of the year.

President Caruso asked committee chairpersons to meet with their committee to set goals for 2017 and at the next council meeting chairpersons can report.

**Waste Water Treatment Report:**

Councilman Rogacki asked Council to table the motion to pay R&B Contracting for Estimate #4 until he receives clarification on the total billed for the project.

A motion was made by Councilman Pritts to table the motion to approve Pay Estimate #4 to R & B Contracting in the amount of \$88,625.40 for the Main Street Project. Motion to table seconded by Councilman Cholock. Motion carried 9-0.

Councilman Rogacki asked WWT Superintendent Larry Hague to report on work done at the Waste Water Treatment Plant since the last council meeting.

Mr. Larry Hague gave the following report:

- Camera lines on Main St. for contractor
- Serviced emergency backup generators at the Plant, Lenox Pump Station, Quarry St., Pump Station, and Rt. 31 Pump Station.
- Serviced 1999 Ford F250, and 1996 Ford F250
- Had the city water backflow preventers checked at plant per MAWC request

- We made adjustments to the overflow pipe that discharges into East Huntingdon Township's line. Moved the level sensors around and reprogrammed the flow meter. We did overflow for the first time to them during the month of December.
- We had a CSO/ Plant permit renewal meeting with Gibson Thomas Engineering and some of council. They will have cost estimates and a timeline schedule for the January 23, 2017 agenda meeting.
- Set up the Street Department with The Lockout Tag Out Safety Program and also flags for marking PA 1 Calls in areas other than on the roadway.
- John and I met with State Pipe Services about the tin whistle pipe that runs from Jordan St. to Satcho Park. They are going to get a price for the Borough to camera the line and then give an evaluation on which way to repair the 30" storm water line.
- The Bar Screen project is nearing completion. They are proposing putting it in service the second or third week of January.
- The Main St. project is also nearing completion on the sewage end. There is only manhole work that needs completed.
- There were PA 1 Calls placed today for the start of the Columbia Gas line replacement on Main St.

**Streets Report:**

A motion was made by Councilwoman Bailey to amend the agenda. Motion seconded by Councilwoman Stevenson. Motion carried 9-0.

A motion was made by Councilwoman Bailey for an Executive Session. Motion seconded by Councilwoman Stevenson. Motion carried 9-0.

**Executive Session 7:53pm to 8:42pm**

A motion was made by Councilman Pritts to reconvene the meeting. Motion seconded by Councilwoman Stevenson. Motion carried 9-0.

**Public Safety Report:**

Councilman Cholock read the following Fire Report for the month of December 2016:

Total Calls - 57  
 10-45's - 20  
 Entrapment Calls - 1  
 Fires - 6  
 Public Service Calls - 18  
 AFA's - 13  
 Turnpike Calls - 2  
 Total Members Answering - 780  
 Avg. Member Per Call - 13  
 Total Staff Hours – 579

Councilman Cholock read the following Fire Report for 2016:

Total Calls – 542  
 In Town – 147  
 Out of Town - 395  
 10-45's – 192  
 Entrapment Calls – 11  
 Fires – 116  
 Public Service Calls – 73  
 AFA's – 122  
 Drills – 1  
 Turnpike Calls – 52  
 Total Members Answering – 8,487  
 Avg. Member Per Call – 15

Total Staff Hours – 6,175

A motion was made by Councilman Cholock to transfer \$61,400 from profit showing on the 2017 Budget to new Medic 10 Line Item #500.45 for additional crew needed. Motion seconded by Councilwoman Ruskowski. Motion carried 9-0.

Council announced that no ambulance services will be cut in 2017.

**Zoning & Ordinance Report:**

Councilwoman Stevenson said that her committee will review the Parking Ordinance, make some minor changes to the Zoning Ordinance and revisit the Landlord Ordinance in 2017.

**Community & Economic Development/Grants Report:** None

**Parks & Recreation/Veterans Park Report:**

Councilman Rogacki explained that there will be a time lapse between the beginning of the year and when the new Grass Cutting & Snow Removal Contract takes effect. Quotes were requested from area landscapers and the lowest quote was from Skowronek Landscaping Services. Skowronek Landscaping Services will provide snow removal services until the new contract takes effect at a cost of \$85.00 per snow incident.

A motion was made by Councilman Rogacki to amend the agenda. Motion seconded by Councilwoman Barnes. Motion carried 9-0.

A motion was made by Councilman Rogacki to approve the quote from Skowronek Landscaping for snow removal in the amount of \$85.00 per snow incident until the 2017/2018 Grass Cutting/Snow Removal Contract is awarded. Motion seconded by Councilwoman Barnes. Motion carried 9-0.

Councilwoman Barnes questioned why our Street Department is not handling the grass cutting and snow removal for the Borough. Mayor Lucia explained that while our plow trucks can handle the roads they cannot be used for our public sidewalks and during the summer months street department personnel are busy painting lines, patching streets, street sweeping etc. Streets Chairwoman Bailey said that there are not sufficient street department personnel or equipment to cut Jack Bobb's Park and Satcho's Park.

A motion was made by Councilwoman Barnes to rebid the Grass Cutting & Snow Removal 2017/2018 Contract. Bids must be at the borough office no later than 1:30pm on January 20, 2017 to be opened at that time. Motion seconded by Councilman Rogacki. Motion carried 9-0.

A motion was made by Councilwoman Barnes to allow Councilwoman Barnes and all other committee members and council members to join Westmoreland Parks & Recreation Alliance for 2017 at a cost of \$100. Motion seconded by Councilman Rogacki. Motion carried 9-0.

Councilwoman Barnes said that she spoke with Mrs. Daniels on Smithfield Street regarding parking on Smithfield Street during the time that the Nativity Scene is in place and Mrs. Daniels stated that she is in favor of the Nativity Scene but it causes parking problems for her.

Councilwoman Barnes said that anyone who has questions regarding the borough audit can come to the office and see the audit report.

**Finance & Human Resources Report:**

A motion was made by Councilwoman Ruskowski to approve Resolution 2017-01 agreeing to waive the required member contributions to the Police Pension Plan for calendar year 2017 only. Motion seconded by Councilman Pritts. Motion carried 9-0.

A motion was made to approve Resolution 2017-02 setting the Pension Contribution for non-uniform employees at \$3.25 per hour for the calendar year 2017 only. Motion seconded by Councilwoman Bailey. Motion carried 9-0.

A motion was made by Councilwoman Ruszkowski to sign a contract with Constellation New Energy for energy rates through May 2018. Motion seconded by Councilman Pritts. Motion carried 9-0.

**Property Report:**

Councilman Rogacki said that he has received two quotes for the heating and air conditioning unit on the second floor of the Municipal Building. Borough Manager Landy will review the quotes.

Councilman Rogacki said that the water heater at the Third Ward Fire Station needs to be replaced. Quotes have been requested for a tankless system that would supply 3.2 gallons per minute to the restrooms and also for a five gallon hot water tank. Councilman Rogacki said that the situation is an emergency and he will give the job to the lowest quote.

Councilman Rogacki said that there will be a meeting on January 4, 2017 at 3pm to discuss the safety door on the third floor of the Municipal Building and hopefully it will be ready to go out to bid by the next council meeting.

Borough Manager Landy said that the project was to be completed before the end of 2016. So Mr. Landy said that he will take money from budgetary reserve instead of using funds from the 2017 Budget.

**Sanitation & Recycling Report:**

Councilman Pritts said that the recycling rebate must be filed before the end of March 2017 and he will work on that.

Borough Manager Landy said that he spoke to Republic Services who stated that if garbage is not in a can and the bag gets ripped the garbage men will not clean up the garbage.

**New Business:**

Borough Manager Landy said that he will be distributing forms for each department to list their current inventory for appraisal purposes.

**Reading of Communications:** None

**Discussion and Payment of Bills:**

A motion was made by Councilman Pritts to pay all approved bills. Motion seconded by Councilman Rogacki. Motion carried 9-0.

**Miscellaneous & Adjournment:**

A motion was made by Councilman Pritts to adjourn the meeting. Motion seconded by Councilman Rogacki. Motion carried 9-0.

**Meeting Adjourned 9:23pm**

### **Motions from Meeting of January 3, 2016**

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