

**Meeting January 20, 2015**

The meeting of Mount Pleasant Borough Council was called to order by President Bauer at 7:03pm in Council Chambers at 1 Etze Avenue, Mount Pleasant, PA 15666. The Lord's Prayer and The Pledge of Allegiance were said and there was a moment of silence for our deployed troops. President Bauer directed Borough Manager Landy to take roll. Councilmen Caruso, Pritts, Wagner, Wojnar and Councilwomen Bailey, Ruszkowski and Stevenson and were present. Mayor Lucia was present and Solicitor Wolfe was absent. President Bauer stated we have a quorum.

A motion was made by Councilwoman Stevenson to dispense with the reading of the minutes of January 5, 2015 since Council has been provided with a copy. Motion seconded by Councilman Pritts. Motion carried 8-0.

**Public Comment:** None

**Speakers:** None

**Mayor's Report:**

Mayor Lucia thanked everyone who came to the fund raiser held on Saturday for Officer George Hare who was injured in the line of duty.

Mayor Lucia reported that members of the Mount Pleasant Volunteer Fire Department and employees of Klocek Burial Vault took down the Christmas decorations over the weekend. The Nativity Scene has also been removed so parking is back to normal on Main Street.

**Solicitor's Report:** None

**Treasurers Report:**

Borough Manager Landy read the following Treasurer's Report for the month of December 2014:

**Mt. Pleasant Borough Treasurer's Report**

		Dec-14			Balance
		Previous	Deposits	Disbursements	2014
		Balance			
General Fund Checking	PNC 00-0122-3513	50,000.00	245,638.83	245,638.83	50,000.00
General Fund Sweep	PNC 10-1149-3394	809,778.00	81,700.26	117,487.83	773,990.43
General Fund Budgetary Reserve	PNC 102-457-4388	43,411.38	1.07	43,411.38	1.07
General Fund Budgetary Reserve	Standard Bank 321615	451,092.18	43,450.96	13,411.38	481,131.76
**Police		33,127.60			
**Streets		100,000.00			
**Contingency Fund		164,624.75			
**Infrastructure		86,588.62			
**BOMP1 Gas Well		9,250.00			
**BOMP2 Gas Well		4,572.81			
**Frick Park Gas Well		24,408.36			
**Levins		970.06			
**Surveillance Cameras		160.00			
**Early Warning Siren Grant		1,300.00			
**Fire		45,000.00			
**K-9		11,129.56			
Escrow Account	PNC Bank 10-2912-6867	2,203.70	0.00	0.00	2,203.70
Liquid Fuels PLGIT	PLGIT 56980126	54,708.04	0.49	0.00	54,708.53
Monument CD	Standard Bank 328188	6,747.79	0.00	0.00	6,747.79
Holiday Lighting Fund	Standard Bank 050004849	1,803.57	0.08	0.00	1,803.65
Payroll Fund	PNC 00-0122-6415	661.21	70,263.29	63,590.23	7,334.27
	Somerset Trust Co				
Veterans Park Fund	2003058309	5,739.90	0.00	80.00	5,659.90
Town Clock Fund	Standard Bank 0010038847	613.88	0.03	0.00	613.91
Storm Water Retrofit Phase II	PNC Bank 10-3888-4556	1,230.21	0.00	17.00	1,213.21
<b>Total General Fund Balance</b>					<b>1,385,408.22</b>
Medic 10 Checking	Standard Bank 0010107643	135,513.70	53,243.49	51,546.42	137,210.77
Medic 10 Savings	Standard Bank 0310000238	151,068.19	1,012.91	0.00	152,081.10
Medic 10 Money Market	PNC Bank 10-1516-8804	5,883.50	0.27	0.00	5,883.77

Medic 10 Community Trust	Standard Bank 0000358253	3,115.03	0.39	0.00	3,115.42
<b>Total Medic 10 Fund Balance</b>					<b>298,291.06</b>
WWT Operational Acct	Standard Bank 0320012280	359,847.30	437,029.89	461,965.92	334,911.27
WWT Savings	Standard Bank 0050021008	107,670.32	1,513.41	0.00	109,183.73
WWT Budgetary Reserve	Standard Bank 0000287245	73,366.13	6.23	0.00	73,372.36
**Contingency		13,372.36			
**Infrastructure		60,000.00			
WWT Bio-Tower	Standard Bank 10127923	19,545.48	9,795.86	0.00	29,341.34
<b>Total WWT Balance</b>					<b>546,808.70</b>
<b>Total Borough funds</b>					<b>2,230,507.98</b>
Councilwoman Susan Ruskowski					
Secretary Beverly Fedorchak					

A motion was made by Councilman Pritts to approve the Treasurers Report as read. Motion seconded by Councilman Wojnar. Motion carried 8-0.

### **President's Report:**

President Bauer said that he received correspondence from the PSAB requesting that we submit suggestions for 2015 PSAB resolutions to the officers by February 26, 2015.

President Bauer said that he received a letter from the DCED thanking us for submitting our 2013 Survey of Financial Conditions and stating that they have completed the process of the 2013 survey. The letter stated that it does not appear that the Borough of Mount Pleasant is suffering any financial difficulties, but they will be happy to assist us in the future if the need arises.

President Bauer reported that Ms. Fedorchak said that our computer server seems to be running extremely slow, especially Quickbooks.

President Bauer said that Mr. Landy has been doing research on the Washington Street permit parking issue and there will be more to report at the next meeting. President Bauer said that he will be going to each residence on Washington Street to ask how many vehicles they have, if they have any off-street parking and how many permits they would like to purchase.

President Bauer said that Borough Manager Landy will have an ordinance governing vacant property in the Borough ready for advertising at the next meeting. It is also possible to amend the Demolition Permit language.

President Bauer asked the Public Safety Committee to watch the over-time budget for the Police Department. President Bauer said that he told the Full-Time Officers not to work holidays as a way to keep over-time under control.

President Bauer said that he would like to see a list of streets to be paved by the next meeting so that we can advertise for bids while the cost for asphalt is low.

Councilman Wagner said that he would also like Council to take a look at the ordinance covering false alarms reported to the Police and Fire Department to see if it needs updated.

### **Borough Manager's Report:**

Borough Manager Landy said that he received a call from a local church that would like to put up a digital sign. The church would like to know if Council has looked at changing the ordinance to include digital signs.

Mr. Landy said that he spoke to Robert Cammarata, the owner of a collectible store on Mullin Avenue about painting a mural on the side of his building and he sent a letter stating that he is in favor of the mural and for the Borough to proceed with the plan. President Bauer said that other ideas are being discussed as well. Borough Manager Landy said that he is looking into the cost of any project.

Borough Manager Landy said that he received an email from store owner Bobby Hall to have the handicapped sign removed from in front of his store at 638 Main Street. Mayor Lucia said that the handicapped sign can be removed because it was originally a doctor's office that has since closed.

A motion was made by Councilwoman Bailey to remove the handicap parking sign from in front of 638 Main Street. Motion seconded by Councilwoman Stevenson. Motion carried 8-0.

Mr. Landy said that he also received a request from the owner of Howard's Gun Shop to remove one of the three handicapped parking signs in front of his business. The signs were put up by the Borough when there was a doctors office at that location.

A motion was made by Councilwoman Bailey to remove the handicap parking sign from in front of Howard's Gun Shop on Main Street. Motion seconded by Councilman Pritts. Motion carried 8-0.

Borough Manager Landy reported that the Mount Pleasant Borough Safety Committee attended a class on Friday January 16<sup>th</sup> to be recertified and the Borough will continue to save 5% on our Workers Comp Insurance.

Borough Manager Landy asked Council to look at the final Budget Vs. Actual for 2014. Mr. Landy said that usually in February or March he transfers monies from the General and WWT Funds into Budgetary Reserve and this may be the first time in nine years that we may not have excess income to transfer.

Borough Manager Landy discussed 2015 Concerts In The Park and asked Council if they had any suggestions. Mr. Landy said that the schedule will be every two weeks, the same as every other year.

Borough Manager Landy said that Representative Harhai have him information on the Bureau of Recreation and Conservation and he will pass the information onto Councilman Wojnar.

**Waste Water Treatment Report:** None

**Veterans Park Report:** None

**Streets Report:**

Councilwoman Bailey said that the Borough still owes East Coast Paving \$1,641.35 for retainage which involved extra milling on Braddock Road Avenue etc. Councilwoman Bailey said that she is going to send East Coast Paving an email saying that Council has reservations about paying them the retainage.

**Public Safety Zoning & Ordinance Report:**

A motion was made by Councilwoman Stevenson to advertise for a part-time Code Enforcement Officer. Motion seconded by Councilman Wojnar. Motion passed 7-0. Councilman Wagner opposed.

Councilwoman Stevenson said that the hiring of a new Police Chief is still in process and could not be completed before tonight's council meeting.

Councilwoman Stevenson said a meeting was held at the borough office with Kelley, a representative from K2 Engineering, regarding the handling of rental registration and inspection. Priorities were agreed on and it was agreed that Kelley will be our point of contact. Kelley will maintain a spread sheet of properties that are registered and inspected and forward that spreadsheet to us monthly. The citations that were withdrawn this summer will be refiled this week. President Bauer said that letters went out in error to properties owners who have already been inspected and these landlords should be aware that they will not be required to be re-inspected until everyone who has registered is inspected. President Bauer said that it was agreed at the meeting that if a property is not currently rented because it is for sale or some other reason, the owner must put this in writing. It was suggested that if the property is not being rented and inspected that there should be a sticker put on the property indicating that it has not been inspected. The ordinance will have to be amended to show these changes.

**Community & Economic Development Report:**

Councilman Wagner said that he is reviewing grant opportunities forwarded to him from Borough Manager Landy.

Councilman Wagner said the first BDA meeting will be held at Hayden's tomorrow January 21, 2015 and all Council is invited to attend.

Councilman Wagner said that he has a key to the Synagogue and will be able to start taking inventory of the Christmas decorations.

**Parks & Recreation Report:**

Councilman Wojnar said that he has a final list of members for the Recreational Advisory Committee and will review it with the rest of his committee.

**Finance & Human Resources Report:**

A motion was made by Councilwoman Ruszkowski to hire Marie Dawson for an as-needed secretary at the pay rate of \$8.50 per hour from line item #840.05. Motion seconded by Councilwoman Bailey. Motion carried 8-0.

**Property Report:**

Councilman Pritts said that he would like to see a spot light on the Municipal Building to light the flag out front. Mayor Lucia said that there is already a light on the building and Councilman Pritts said that he will see about making it functional.

**Sanitation & Recycling Report:**

Councilman Caruso said that residents of Independence Apartments would like to recycle, but it is a commercial property and Republic Services does not handle that right now. Councilman Caruso said that he spoke to John McGoran, Republic Services and he is going to look into it. The alley behind Independence Apartments may not be wide enough for the recycling truck.

**New Business:**

President Bauer announced that Scottdale Bank has purchased the building on Main Street that was formerly First Niagara Bank and should be open for business in approximately two months. Council discussed the status of other empty buildings in the Borough including the Arevalo building.

Councilman Bailey said that tax forms normally available at the Mount Pleasant Library will not be available this year. The only form available will be the 1040EZ. The decision was made by the IRS to no longer provide the other forms to the Library. Library personnel will be able to help individuals print forms off of a library computer.

**Reading of Communications:**

Borough Manager Landy read the following communications:

- First Niagara Bank on Main Street will be having its Grand Opening on Thursday January 22<sup>nd</sup> from noon to 5pm and all of Council is invited to attend.

**Discussion and Payment of Bills:**

A motion was made by Councilman Pritts to pay all authorized and approved bills. Motion seconded by Councilwoman Stevenson. Motion carried 8-.

**Miscellaneous and Adjournment:**

A motion was made by Councilman Pritts to adjourn the meeting. Motion seconded by Councilwoman Bailey. Motion carried 8-0.

**Meeting Adjourned 8:12pm**

### **Motions from January 20, 2015 Meeting**

A motion was made by Councilman Pritts to approve the Treasurers Report as read. Motion seconded by Councilman Wojnar. Motion carried 8-0.

A motion was made by Councilwoman Bailey to remove the handicap parking sign from in front of 638 Main Street. Motion seconded by Councilwoman Stevenson. Motion carried 8-0.

A motion was made by Councilwoman Bailey to remove the handicap parking sign from in front of Howard's Gun Shop on Main Street. Motion seconded by Councilman Pritts. Motion carried 8-0.

A motion was made by Councilwoman Stevenson to advertise for a part-time Code Enforcement Officer. Motion seconded by Councilman Wojnar. Motion passed 7-0. Councilman Wagner opposed.

A motion was made by Councilwoman Ruszkowski to hire Marie Dawson for an as-needed secretary at the pay rate of \$8.50 per hour from line item #840.05. Motion seconded by Councilwoman Bailey. Motion carried 8-0.

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